

# **GIBSON TOWNSHIP MINUTES**

**MONDAY, April 19th, 2021**

**Present:** Scott Yandric (Supervisor), Jeff Snell (Supervisor) Kim Yandric (Assistant Secretary)

**Absent:** Matt Chilcote (Supervisor)

**Visitors:** Scott Strayer, Joe Lowe, Lori March, Greg March, Linda Burrows,

Scott Yandric called the meeting to order at 7:00 pm.

Pledge of Allegiance to the Flag

## **APPROVAL OF MARCH 15th MEETING MINUTES**

Motion made by Scott Yandric and seconded by Jeff Snell to accept minutes All in favor, aye, passed, motion carried.

## **APPROVAL OF MARCH 15th TREASURER'S REPORT**

Motion made by Scott Yandric and seconded by Jeff Snell to accept the treasurer's report. All in favor, aye, passed, motion carried.

## **ROADMASTER REPORT**

Roadmaster was not at the meeting to give report.

## **APPROVAL TO PAY BILLS**

Motion made by Jeff Snell and seconded by Scott Yandric to pay bills. All in favor, aye, passed, motion carried.

## **CORRESPONDENCE**

- a. Matt Chilcote sent his resignation letter, resigning as Supervisor.

Motion made by Jeff Snell and seconded by Scott Yandric to accept resignation. All in favor, aye, passed, motion carried.

- b. Dave Fraser sent his resignation letter, resigning as Auditor.

Motion made by Scott Yandric and seconded by Jeff Snell to accept resignation. All in favor, aye, passed, motion carried.

## **OLD BUSINESS**

- a. Still need to appoint an Auditors.
- b. Ernie Forest was hired for road crew. He cleaned all the trash up on Boyer Run. Looks good.

- c. Website – Gibsontwp.com. We're getting all the information together to upload meeting minutes, permit applications, etc.
- d. The auditors still did not get together to approve pay for Jeff as Treasurer. Scott Yandric talked with Tom Thompkins (Township Solicitor) he said to contact PSATS to see what to do since the Auditors are not doing what they are suppose to. Tom never had this question come up before.
- e. The Supervisors are getting together with Mac Mclsaac (Roadmaster) on April 21<sup>st</sup> to go over road projects that need done. We need to get timeframes. They will also discuss with Mac to put in the drop box outside the municipal building timesheets and any bills they have at the shop.
- f. Extra fees passed to customers for sewage and building inspection/permits. Supervisors like the idea from last meeting of a surcharge passed onto the customer for any additional fees that are above and beyond Russ Braun's (inspector) fees. A letter will go to customers when requesting a permit.
- g. Winter Maintenance to invoice Driftwood Borough for cindering and plowing. Jeff and Kim got together to go over the billing. The borough will be invoiced accordingly. The roadcrew needs to do a better job at keeping track of this. We still need to invoice the County for the bridge maintenance.
- h. Enviro Pest Management was contacted, an account has been set up to have treatments for the Municipal Building. Waiting to hear from them on the first treatment.
- i. Delinquent trash bills. Revised invoices have gone out to 3 Air BnB's charging them a business rate. Rocky Timber Lodge (Sheddy Road) left a message with an updated billing address. We have not heard anything back on the other two. Abigail Walker which is a 5<sup>th</sup> wheel located on Mason Hill and the other is Brown Drake Lodge located behind Mason Farm. Seven certified letters have gone to customers that haven't paid in years. We heard back from one that the property was sold in 2019. This was confirmed with Cameron County Courthouse. They owed \$375.00. There was no lien put against the property so the township is out this money. We need to be adamant about putting leans on property when they do not pay trash. Lumber Township was being billed by previous secretary but not sure why. Chuck Conners (Supervisor for Lumber) confirmed that there was nothing the two townships have been working on together for trash.
- j. The Supervisors are working on a letter/ordinance to send out for junk/abandon campers. Campers that aren't livable. A camper must be licenses and inspected.
- k. Last meeting it was approved to buy 2 lockable filing cabinets. We found keys taped to the inside of some of the cabinets that are already in the office that work therefore we do not need to purchase any.

**NEW BUSINESS:**

- a. Since Matt Chilcotes resignation was accepted we need another Supervisor. Scott Strayer was asked if he was still interested.

Motion made by Jeff Snell and seconded by Scott Yandric to appoint Scott Strayer as a Supervisor. All in favor, aye, passed, motion carried.

b. Appoint new Chairman. Matt Chilcote was the previous Chairman. Motion made by Jeff Snell and seconded by Scott Yandric to appoint Scott Yandric as the Chairman. All in favor, aye, passed, motion carried.

Scott Yandric was the Vice Chairman a new Vice Chairman needs appointed. Motion made by Scott Yandric and seconded Jeff Snell to appoint Jeff Snell as Vice Chairman. All in favor, aye, passed, motion carried.

- c. Matheson \$789.00 credit from last year. Matheson lost the bid from last year and the township went with Heller Gas. Previous secretary over paid Matheson and never followed through with getting a credit. The credit has been sitting on the account for a year. Kim Yandric called Matheson and requested the credit come back in the form of a check.
- d. Windstream – we have been paying for long distance calls when we shouldn't be. This has been going on for at least a year. Windstream can only credit back 3 months. We got rid of 1 line that wasn't needed which is a savings of \$25.00/month. We have another line that we would like to have the shop use. Kim Yandric will contact Windstream to have that line only for shop use. This is a different phone number.
- e. Purchase of a new zero turn mower. The township usually bids mowing out for the cemetery and an employee would mow the municipal building with their own mower off hours and get paid overtime. Instead of bidding we would like to purchase a mower and have the employees mow during their 40 hour work week. Scott Yandric got 3 bids that are all just under \$3000.00.

Motion made by Jeff Snell and seconded by Scott Yandric to purchase mower. All in favor, aye, passed, motion carried.

- f. The trash truck is going to be moved between the shed and the garage and fenced in. This will help to keep the animals out. Signs are going to be posted to indicate its private property and what the hours are for dumping trash. Monday thru Friday 7:00 am to 7 pm. Someone on the weekends will open and close the gates.

### **Public Comment**

No public comment.

Next Meeting May 17th @ 7:00pm

Motion made by Scott Yandric and seconded by Jeff Snell to adjourn the April 15<sup>th</sup>, 2021 meeting at 8:25 pm.

All in favor, aye, passed, motion carried.

Respectfully submitted by:

Kim Yandric  
Assistant Secretary

