

GIBSON TOWNSHIP MINUTES

MONDAY, FEBRUARY 1st, 2021

Present: Scott Yandric (Supervisor), Kim Yandric (Assistant Secretary), Jeff Snell (Supervisor)

Absent: Matt Chilcote (Supervisor)

Visitors: Michele Snell, Charles Lowe, Ivan Strayer, Lori March, Greg March, Linda Burrows, Henry Burrows, Monica Ellenberger

Scott Yandric called the meeting to order at 7:03 pm.

Pledge of Allegiance to the Flag

APPOINTMENTS

Motion made by Scott Yandric and seconded by Henry Burrows (Chairman of the Vacancy Board), to replace Kevin Smith as Supervisor and nominate and appoint Jeff Snell. All in favor aye, passed, motion carried.

CORRECTIONS TO MINUTES

1. Reorganizational

Matt Chilcote was appointed as Temporary Chairman not Brandie Sherry

Matt Chilcote was appointed Temporary Secretary/Treasurer. No salary was discussed.

Motion made by Jeff Snell and seconded by Scott Yandric to accept correction.
All in favor, aye, motion carried.

2. December 28th, 2020 Follow Up Meeting

To pass the 2021 budget was made by Matt Chilcote and seconded by Scott Yandric, not Scott Chilcote.

Motion made by Scott Yandric and seconded by Jeff Snell to accept correction.
All in favor, aye, passed, motion carried.

3. December 21, 2020 Monthly Meeting information not noted in the minutes

- a. Todd Deluca regarding the grant money for the train spill for Flaugh Road. There have been some issues when it floods, it washes the storm drains. They replaced some of them but there are still issues. Todd said once the snow melts we'll look at it again.
- b. Jack Barndt wanted to know how the trash bills are equaled out. Is Driftwood Borough bills the same as Gibson Township? Matt said he will find out. Driftwood Borough invoices their residents and then we bill the borough for the total. The borough adds a couple dollars onto each resident. Jack doesn't feel if Driftwood Borough isn't charging as much as Gibson then it's not right. It will be looked into.
- c. Jack wanted to know if the Borough charges the same rate as Gibson for the water. Randy Baily said yes.
- d. Jack wanted a business defined. Supervisors couldn't answer. Scott did mention the Air B&B's in the area, they should be charging them a business rate but unfortunately there is no official way to register an Air B&B in the county.
- e. The minutes indicated that the next meeting would be December 21, 2020 and should have been January 18, 2021.
- f. There was not a breakdown of the Quickbooks payroll discussed during the meeting and should not have been in the minutes.

Motion made by Scott Yandric and seconded by Jeff Snell to add these additional notes.
All in favor, aye, passed, motioned carried.

ADDITIONS TO REORGANIZATION

Monthly meetings will be held at the Gibson Township Municipal Building

Motion made by Jeff Snell and seconded by Scott Yandric to accept.
All in favor, aye, motion carried.

APPROVAL OF DECEMBER TREASURERS REPORT

Motion made by Scott Yandric and seconded by Jeff Snell to accept Decembers Treasurer Report.
All in favor, aye, passed, motioned carried.

APPROVAL TO PAY BILLS

Motion made by Jeff Snell and seconded by Scott Yandric to pay January bills.
All in favor, aye, motion carried.

APPOINTMENTS THAT WERE TABLED DURING THE REORGANIZATION MEETING

1. Roadmaster

Motioned made by Scott Yandric and seconded by Jeff Snell to appoint Matt Chilcote as Roadmaster. All in favor, aye, passed, motion carried.

2. Township Solicitor

Motioned made by Jeff Snell and seconded by Scott Yandric to appoint Tom Tompkins as Township Solicitor. All in favor, aye, passed, motion carried.

3. CPA

Motioned made by Jeff Snell and seconded by Scott Yandric to appoint Troxell & Associates as the CPA to perform the annual audit. All in favor, aye, passed, motion carried.

OLD BUSINESS

1. Equipment Rates

Roller:	\$65.00
Grader:	\$75.00
Backhoe:	\$65.00
Skid Steer:	\$65.00
Large Dump with Plow:	\$75.00
Small Dump with Plow:	\$55.00
Tractor with Mower:	\$55.00
Tractor with Blower:	\$55.00

Henry Burrows said these prices are low. Michelle Snell asked if the manpower gets billed in addition to these rates. Scott said yes salary plus benefits is also added on. Also asked what we charge them for cinders. Scott said our cost.

Motion made by Jeff Snell and seconded by Scott Yandric to accept equipment rates. All in favor, aye, motion carried.

2. Open Record Officer. Scott explained to the public what the position entailed. No one stepped up at this time.

3. Appoint an Auditor. Monica Ellenberger explained to the public what the auditor position entailed. No one stepped up at this time.

4. **Payroll** – To keep Quickbooks for processing payroll the total cost is \$2,302.82 (does not include checks).

To use ABCS Payroll company the total cost is \$1664.44. Total savings to go with ABCS Payroll. \$638.38.

Motioned made by Jeff Snell and seconded by Scott Yandric to have ABCS Payroll process the townships payroll moving forward. All in favor, aye, passed, motion carried

5. Linda Burrows wanted to know how much Gibson Township was bringing in for trash. For the last several months the reports were showing Driftwood Borough's figures but not Gibson. Scott was able to answer her question.
6. The deadline was missed for the grant from the train spill.

NEW BUSINESS

1. Instead of using Facebook as a correspondence the Township would create a website. All Ordinances, minutes, etc. would be available on the site. It would cost the township \$20.00 a month to have the website.

Motion made by Scott Yandric and seconded by Jeff Snell to create a website.
All in favor, aye, passed, motioned carried.

2. Jeff Snell explained that he got bonded to perform his duties as Treasurer for the Township.

Henry Burrows asked that Jeff Snell get compensated for the time he's putting into the Treasurers position.

Motion made by Scott Yandric and seconded by Jeff Snell to ask the Auditors to approve a pay rate of \$13.00/hr for Jeff. All in favor, aye, passed, motioned carried.

3. The township job posting for a Road Worker has been advertised on CareerLink and in the Cameron County Echo. There has been 7 applications received so far.

NEW CORRESPONDENCE RECEIVED

1. Received Matt Chilcote's resignation as Township Supervisor. Since the date of the letter Matt has rescinded his resignation.
2. St Mary's Insurance needs to be contacted to let them know we will continue with our insurance policy.

3. Received emails from:

Julie Shockey didn't realize they had to pay trash. Already paid one year wanted the Supervisors to make an exception.

Angie Clements has not received a trash bill and they've owned the camp since 1965. She said they are not a residence and it's a camp. Wanted to know if they have to pay a trash bill. A copy of the Trash Ordinance was emailed to her.

Motion made by Jeff Snell and seconded by Scott Yandric that these trash bills must get paid. All in favor, aye, motion carried.

4. Penn Dot Road Survey Letter – Scott explained that there will be surveyors in the area this spring.
5. 2021 Bid Limit Thresholds and telephonic quote thresholds for the County Code and Second Class County Code has increased from \$18,500 and \$10,000 to \$21,300 and \$11,500 effective January 1, 2021.

PUBLIC COMMENT

Greg March said the township shouldn't be making a profit off the trash but needs to put money aside so if a new truck needs to be purchased or maintenance on the truck needs to be done, there is money available. Things to also take into consideration is the price to take trash to the dump, gas, etc.

Henry Burrows said that the township should get a price to have a forensic audit done to make sure all records, etc. are correct.

Greg March asked, was the business rate of \$75.00 that was sent out with the trash bills a misprint. Jeff told him it was. Greg wanted to know if we received any payments from businesses in that amount yet. No we haven't.

Next Meeting is February 15 @ 7:00.

Motion made by Scott Yandric and seconded by Jeff Snell to close the February 1st meeting at 8:33pm.

All in favor, aye, motion carried.

Respectfully submitted by,

Kim Yandric
Assistant Secretary

