

## **GIBSON TOWNSHIP MINUTES**

**MONDAY, MARCH 15th, 2021**

**Present:** Scott Yandric (Supervisor), Jeff Snell (Supervisor) Kim Yandric (Assistant Secretary)

**Absent:** Matt Chilcote (Supervisor)

**Visitors:** Michelle Snell, Scott Strayer, Joe Lowe, Corky , Frank Ross, Lori March, Greg March, Linda Burrows, Dan Sholes

Scott Yandric called the meeting to order at 7:00 pm.

Pledge of Allegiance to the Flag

### **APPROVAL OF FEBRUARY 15th MEETING MINUTES**

Motion made by Scott Yandric and seconded by Jeff Snell to accept minutes All in favor, aye, passed, motion carried.

### **APPROVAL OF FEBRUARY TREASURER'S REPORT**

Motion made by Jeff Snell and seconded by Scott Yandric to accept the treasurer's report. The maturity date is up on the CD for the Cemetery. Motion made to keep as a CD. All in favor, aye, passed, motion carried.

### **ROADMASTER REPORT**

Roadmaster was not at the meeting to give report.

### **APPROVAL TO PAY BILLS**

Motion made by Scott Yandric and seconded by Jeff Snell to pay bills. All in favor, aye, passed, motion carried.

### **CORRESPONDENCE**

- a. Dave from PennDot would like a Supervisor to attend their virtual meetings to give input on a 2022 project on Wycoff Run regarding boxed culverts. Meetings are 3/23/2021, 3/24/2021 and 3/25/2021. A Supervisor will attend.

### **OLD BUSINESS**

- a. Still need to appoint an Auditor
- b. A new employee for road crew was hired and was supposed to start today, March 15. Not sure of the status. The Roadmaster was supposed to meet with him in the morning.

- c. Tanner Knipshield workers comp. Jeff has been in touch with the insurance company and will handle this on a day to day basis.
- d. Website – Payment was submitted. Waiting for PSATS to contact us to start setting up.
- e. The auditors were notified to meet before March 15 to approve a salary for Jeff as Treasurer and also do a physical inventory of everything at the shop and municipal building. They did not meet.
- f. The Supervisors were supposed to meet to go over road projects for the year. This was not done. The Supervisors couldn't get together with the Roadmaster.

Corky and Frank from Grove Township were in attendance and wanted Gibson and Grove Township to work together to do road projects this year. They enjoyed working with Gibson last year and saved quite a bit of money doing the projects.

Scott said that one of the projects that needs to get done is Mason Hill. In the last several years Gibson spent quite a bit of money trying to fix it. There were 120 triaxle loads of stone put on Mason. Scott met with Daren Stover from PennDot last year. Daren suggested to get the humps off the sides of the road so the road doesn't wash away and the road needs to be built up. This was not done. The Supervisors couldn't get the support of the Roadmaster. Last summer was dry so it saved the road, but it has to get done this year. In the past there were concerns about the expense of bringing dirt down off the mountain. There are plenty of places up on the mountain to get rid of it. Grove is willing to help out with this project.

- g. Rates for sewage and building inspection/permits. Russ Braun (Building Code Official) sends the township his yearly rates. The township then charges those rates and nothing above and beyond to those requesting permits. Every time Russ does an inspection he charges the township mileage and other expenses. The township ends up losing money. Jeff recommended charging a certain amount for different services. This was tabled from the last meeting in hopes the Supervisors could get together to discuss additional charges. Linda Burrows suggested tacking on an extra \$100.00, plus any additional fees. Dan Sholes suggested calling it a surcharge. The Supervisors will check with Tom Tompkins (Township Legal Counsel) on the verbiage to get a letter together.
- h. Kim Yandric suggested that when employees purchase product on credit from our vendors, they drop off the sales slips at the municipal building drop box with a notation of what it was for. Jeff said we need to get a better feel for what the guys are buying. The books can't get straight unless we have all the paperwork. The Roadmaster needs to be attending the meetings to help with this and give direction to the road crew. Scott Strayer said that when they purchase something, for example at NAPA, they need to be telling them what it's for. Michelle Snell suggested that when something is purchase the vendor

could be emailing an invoice right away. Jeff and Kim Yandric will go over each vendor and what their capabilities are.

- i. Winter Maintenance to invoice Driftwood Borough. We are still trying to get figures from our road crew. Last year we billed them \$650.00 for labor, cinders, trucks, etc. Road crew should be keeping track of all of this.

### **NEW BUSINESS:**

- a. Pest Control for Municipal Building – Michelle Snell suggested using Enviro out of State College.

Motion made by Scott Yandric and seconded by Jeff Snell to contact Enviro. All in favor, aye, passed, motion carried.

- b. Delinquent trash bills. The township will be going after people who are not paying their bills. There will be municipal liens put against their property. We will also be sending letters to those that are renting out their places and should be paying a business rate. Their bills will be adjusted accordingly.
- c. New Ordinance – property owners are tearing down their permanent structure and pulling in campers. The township is losing tax money when they do this. We should come up with an ordinance that they can't have a permanent camper. A camper cannot stay in the same place more than 6 months. Scott Yandric said that the County went around last year to identifying some of these properties and charged taxes for the structure because the campers couldn't be moved. Scott asked if anyone has any suggestions. Scott Strayer said that if it's licensed and inspected that should take care of it because they would need to take it somewhere for an inspection. Greg March asked that once the township comes up with the wording he needs to know.
- d. Easter hams for employees.

Motion made by Jeff Snell and seconded by Scott Yandric to purchase hams. All in favor, aye, passed, motion carried.

- e. A new lock has been purchased for the office door. We would also like to purchase a filing cabinet to put personnel files in.

Motion made by Scott Yandric and seconded by Jeff Snell to purchase a cabinet. All in favor, aye, passed, motion carried.

- f. DCNR grant. When the ATV's were passed it entitled the township to apply for grants from DCNR. There is a grant that is coming available the end of March. We will look into it to see what we can use the grant for.

### **Public Comment**

There was concern that Matt Chilcote has not been attending the meetings.

There was also concern that the auditors didn't do the physical inventory and approve of the Treasurers pay by March 15.

Linda Burrows wanted to know why Jeff's cost for the bond was so much lower than Brandie Sherry's. Jeff said because of his credit rating. Linda suggested that when we hire a new secretary this should be something we take into consideration.

Linda Burrows wanted the public to know there seems to be a problem in the area when making some calls and getting a busy signal. Windstream is aware. Jeff also commented that Windstream has money to fix problems in the area and that people need to start calling to complain/ threatening if they are having issues.

Scott Strayer asked about the forensic audit. Scott Yandric said, it will cost about \$6000.00 and doesn't want to go that route without getting all three supervisors input. When the Auditors do the audit on the tools Scott Strayer would like to see the list.

Scott Strayer asked about the trash on Boyer Run and when will it be picked up. Jeff said that the Roadmaster was suppose to let the employees know to take care of it, but it appears that wasn't done.

Scott Strayer said how hard it is to hear when having Supervisors call in for meetings and suggested not doing this. Scott Yandric said it was talked about last year and voted on several times but didn't get passed. There needs to be certain stipulations in place.

Greg March wanted to know when Matt Chilcotes term is up as Supervisor. Scott said it will be this year. There are two openings for Supervisors. Jeff said currently there is only one person registered to run but if someone wants to run they can be a write in.

Linda Burrows wanted to know if there was anything that can be done about Supervisors not showing up for meetings. Scott said there is only one way and that's going to the Governor. PSATS is trying to change this with legislation. Jeff said, we are not getting reports for payroll to know what pay needs to be applied to which account. There is also a form mandated by the state that's not getting done by the Roadmaster.

Jeff and Scott said the road crew is not getting direction from the Roadmaster of what duties need done. Scott did talk to them but they said there is nothing to do right now and they will only listen to the Roadmaster. The Public is concerned about this.

Lori March wanted to know if Driftwood Borough was still working out of the Municipal Building. Scott said no but they are holding their meetings here.

Next Meeting April 19 @ 7:00pm

Motion made by Scott Yandric and seconded by Jeff Snell to adjourn the March 15<sup>th</sup>, 2021 meeting at 8:30pm.

All in favor, aye, passed, motion carried.

Respectfully submitted by:

Kim Yandric



Assistant Secretary