

GIBSON TOWNSHIP AUGUST MINUTES

Monday, August 15, 2022

Present: Jeff Snell (Supervisor), Dave Ellenberger (Supervisor), Scott Yandric (Supervisor), Heather Williams (Secretary/Treasurer)

Visitors: Joe Lowe, Scott Strayer, Jeff Oyler, Kim Yandric, Linda Burrows, Jeanne Miglicio (Solicitor)

Prior to the monthly meeting, we opened the one stone bid that was received. Bid was from Bucktail Excavating (only company that submitted bid last time). Bid is higher than last year, but lower than the one sent in July.

- Motion to accept bid made by Jeff, seconded by Dave.
- All in favor, aye, passed, motion carried.

Jeff Snell called the August meeting to order at 7 p.m.

Pledge of Allegiance

APPROVAL OF JULY 2022 MINUTES

- Motion made to accept by Scott, seconded by Dave.
- All in favor, aye, passed, motion carried.

APPROVAL OF JULY 2022 TREASURER'S REPORT

Supervisors ask for payroll breakdown. Currently all direct deposit employees are lumped together.

- Motion made to accept by Scott, seconded by Dave.
- All in favor, aye, passed, motion carried.

CORRESPONDENCE

- How does the new trash system work? It is a dumpster style trash system, similar to Grove.
- Still have pick up service on Mondays? Yes, trash will still be picked up on Mondays.
- Will trash bills increase? At this time, there is no need to increase trash fees.
- Concerns of lifting bags into dumpster - Once fenced in, there will be a 4ft area for residents to leave trash outside of regular working hours. This 4ft area will be ground level for residents to drop off trash. Crew will then use skid steer to lift trash into dumpster.
- Under this new system, we will not need to keep putting money into an old trash truck OR get new. Also, no trash permit fee. Dumpster is picked up weekly to help smell. This also gives back time to road crew since will not need to transport trash.
- Once everything has been completed and procedures are buttoned up, we will send out letters to residents and post on our website (gibsonwp.com). We will also include this with the 2023 trash bills (late November).
- Clean Up Days – move them out from holiday – beginning of Trout/Archery? No, we have looked into this previously and most seasonal residents do not come to open camp until later in the Spring. Days have been moved from holiday weekends to the weekends before for the crew to be able to enjoy the holidays. We will keep these as is.

ROADMASTER REPORT

- Mower broke. Unable to get parts, Buzzy welded it.
- We have a tractor at Lilley's Auto Café for 4 years – will send this to solicitor.
- Will be renting equipment (currently hard to do) to fix Huston/Stein as it has been reported to the PennDOT. Once trash project is completed, this will be the next priority. Also, small project at top of Jerry Run (1/3 of a mile).
- After talking with crew, Justin is interested in becoming Roadmaster.

Scott Strayer asks if Mix is bonded: Yes. Where pipes go under road will need blacktop as sunken in: Ideally would have to dig up pipes, like ones in Castle Garden. No stone was under the pipes, had to be redone. A few up Mason Hill that don't have the proper pitch, that crew would like to redo.

OLD BUSINESS

- JYS moving out this week. Left dirt and stone piles in case there are additional potholes to be filled.
- Our solicitor (Jeanne Miglicio) is here to discuss draft of Food Vendor Ordinance:
 - Why do we think we need? SY – Brought up at PSATS conference: becoming an issue statewide. We have not experienced but has happened in Emporium and Driftwood.
 - Per 2nd Class Twp code, the board may license and regulate by ordinance transient merchants. This does NOT include farmer's selling their own produce or charitable/philanthropic purpose (ie: Senior Center bake sale).
 - Can charge REASONABLE fee – cannot exceed \$300/yr or \$25/mo.
 - Concern over insurance requirements, some language. Solicitor will update.
- Board asks solicitor to review all ordinances – secretary will provide Food Vendor Ordinance in Word and ordinance books.
- 2018-2020 LF Audit – Per the findings, we reimbursed the LF account \$37,503.11 from our General Fund. PennDOT acknowledged our payment 8/2/22.

NEW BUSINESS

Adopt resolution to join county hazard plan – Township must have hazard plan. County has hazard plan as it would be too costly to the local municipalities. We have joined the County plan in the past. This will be at no cost to us.

- Motion to join county hazard plan made by Jeff, seconded by Scott.
- All in favor, aye, passed, motion carried.

Fencing Bid for Township Maintenance Building: 2 companies came to look, 1 sent in estimate. This will be paid from Solid Waste account. Fence will be 8' high. Privacy fence in front and on Creekside. Cost of fencing: \$38,026.38 – not including building permit. Recommended by State Police to have fencing with signage and cameras (we have 16 to be installed) to enforce littering ordinance.

- Motion to accept bid made by Scott, seconded by Jeff.
- All in favor, aye, passed, motion carried.

Do we have a Code Enforcement Officer? No, we need to have to one.

New Dozer Attachment for Skid loader – to clean drains and ditches. Cost ~3,700.

- Motion to buy made by Jeff, seconded by Scott.
- All in favor, aye, passed, motion carried.

COMMENTS

- Grader needs to be moved off top of hill
- Trash truck must be fixed before can go out on bid
- To Solicitor: How do we get money from late trash payers after municipal lien? Municipal lien ensures it will be paid when property is sold. Here properties get passed down. If not paid, twp can enter writ of scire facias, hearing at court of common pleas. Claim is now judgment. All fees are reviewed by court, must be reasonable. Municipal liens NEVER expire.

ADJOURN MEETING

- Motion to adjourn August meeting made by Scott, seconded by Dave.
- All in favor, aye, passed, motion carried.

Next meeting is scheduled for September 19th at 7p.m.

Respectfully submitted by:

Heather Williams
Secretary Treasurer
Gibson Township