

GIBSON TOWNSHIP

January Meeting: Tuesday, January 3, 2023

Present: Scott Yandric (Supervisor), Jeff Snell (Supervisor), Dave Ellenberger (Supervisor), Heather Williams (Secretary/Treasurer)

Appoint a temporary Chairperson to run the reorganization meeting.

Scott nominates Dave, 2nd by Jeff. No discussion. All in favor, aye, passed, motion carried.

Appoint a temporary Secretary.

Heather is appointed temporary Secretary. No discussion. All in favor, aye, passed, motion carried.

Accept nominations for Chairperson.

Elect **Chairperson: Dave Ellenberger**

Motion made by Scott, 2nd by Jeff. No discussion. All in favor, aye, passed, motion carried.

Appoint **Heather Williams** to **Secretary/Treasurer** position

Motion made by Jeff, 2nd by Scott. No discussion. All in favor, aye, passed, motion carried.

Appoint Vice-Chairperson.

Elect **Vice-Chairperson: Jeff Snell**

Motion made by Scott, 2nd by Dave. No discussion. All in favor, aye, passed, motion carried.

Appoint **Employees:**

Steven Schneider (full time: \$21/hr), Justin Moate (full time: \$21/hr), George Schillinger (part time: \$16/hr)

Motion made by Jeff, 2nd by Scott. No discussion. All in favor, aye, passed, motion carried.

Appoint **Jeanne Miglicio** as **Township Legal Counsel**

Motion made by Jeff, 2nd by Dave. Discussion: Scott brings up cost, response time. Must have legal counsel. Jeff will contact. All in favor, aye, passed, motion carried.

Appoint **Troxell & Associates** as **CPA** to do the yearly audit

Appoint **C&N Bank** as **Township Depository**

Appoint **Russ Braun** as **Sewage Enforcement Officer**

Appoint **Heather Williams** to the **Open Records Officer**

Motion made by Jeff, 2nd by Scott. No discussion. All in favor, aye, passed, motion carried.

Appoint **Chairperson of Vacancy Board.**

No one present to be appointed to board.

Appoint **Scott Yandric** as **Roadmaster**

Motion made by Scott, 2nd by Dave. No discussion. All in favor, aye, passed, motion carried.

Appoint **Scott Yandric** to the **Cameron County Tax Collection Committee**

Motion made by Scott, 2nd by Dave. No discussion. All in favor, aye, passed, motion carried.

Appoint **Emergency Management Coordinator**

Heather will contact to see if we need to appoint or if part of the County Hazard Mitigation program covers.

Appoint **Jeff Snell** to the **Solid Waste Bureau**

Motion made by Dave, 2nd by Scott. No discussion. All in favor, aye, passed, motion carried.

Establish **regular monthly meetings**: 3rd Monday of the month at 7:00 p.m. at the Township Municipal Building. 2023 meeting dates are February 20th, March 20th, April 17th, May 15th, June 19th, July 17th, August 21st, September 18th, October 16th, November 20th, December 18th, and the 2024 Reorganization meeting will be Tuesday, January 2, 2024. Establish amount of **Treasurer's bond** – Currently set at \$750,000 (\$600/year)

Establish **Mileage rate** for Supervisors and workers using own vehicle for Township business. IRS 2023 rate: **\$0.655**.

Motion made by Scott, 2nd by Jeff. No discussion. All in favor, aye, passed, motion carried.

Establish **Township equipment rates**. Currently set at:

Roller: \$65/hr

Grader: \$75/hr

Backhoe: \$65/hr

Skid Steer: \$65/hr

Large Dump with Plow: \$75/hr

Small Dump with Plow: \$55/hr

Tractor with Mower: \$55/hr

Tractor with Blower: \$55/hr

Motion made by Jeff, 2nd by Dave. No discussion. All in favor, aye, passed, motion carried.

Appoint **Scott Yandric** as **Voting Delegate**

Motion made by Jeff, 2nd by Dave. No discussion. All in favor, aye, passed, motion carried.

If a Supervisor or Secretary would like to **attend the annual PSATS conference** in Hershey (April 23-26), they may do so with room, cost of conference and mileage paid by the township. Registration begins Jan 10.

Motion made by Jeff, 2nd by Dave. No discussion. All in favor, aye, passed, motion carried.

Establish **Full-Time Working Supervisor hourly rate**. 2022 rate was \$21/hr.

No vote. We do not have a FT Working Supervisor.

Public Comment: None

Approval of:

- December 2022 Meeting Minutes
 - Motion made by Jeff, 2nd by Scott. No discussion. All in favor, aye, passed, motion carried.
- December 2022 Treasurer's Report
 - Motion made by Jeff, 2nd by Scott. No discussion. All in favor, aye, passed, motion carried.
- Payment of Bills
 - We have no bills at this time

Old Business: None

New Business

- Municipal Building heater is out and have been told not worth fixing. Pipes froze. Scott suggests ventless gas heater for meeting room and smaller one for restroom to heat building and only repair the pipes to the restroom.
 - Motion made by Scott, 2nd by Jeff. No discussion. All in favor, aye, passed, motion carried.
- Road Crew now has computer and will need internet service. Windstream would cost an additional charge of \$30/mo. \$150 for 2 phones with long distance and internet at both buildings.
 - Motion made by Jeff, 2nd by Scott. No discussion. All in favor, aye, passed, motion carried.

Roadmaster Report

Next Meeting: **February 20th at 7:00pm**

Adjourn the January 2023 meeting

Seal

Secretary

Supervisor

Supervisor

Supervisor